Getting started with your printing account

There are two payment methods for copying and printing at Lund University, you can use either or both options:

1. Connect a VISA/MASTER card to your printing account

- Go to **print.lu.se**
- Click "Credit card registration"
- Read! Click "the Portal"
- Select *Visa / Mastercard*
- Enter your card details
- Authenticate with BankID, bank card reader or password (depends on your bank)

The VISA/MASTER card you have registered most recently is the one that is valid.

When you register your card 1 SEK is withdrawn from your bank account. It will be used when you copy/print.

Top-up prepaid cards can be bought at the:

- Faculty of Law Library
- Geolibrary
- HT Libraries (Asia Library, SOL Library & LUX Library)
- LTH Study Centre
- Social Sciences Faculty Library
- The information desk at the University Library
- Campus Helsingborg; The library and the Info desk

2. Buy and register a top-up prepaid card

There are two types of prepaid cards:

- 95 SEK printing value (cost 100 SEK)
- 10 SEK printing value (cost 20 SEK)

Register your top-up prepaid card

- Go to http://print.lu.se/topup
- Click the box: *Click here*
- Log in with your Student account
- Select *Redeem Card*
- Type the code on your top-up card exactly as it is written on the card (including hyphen)
- Click *Redeem Card*
- You will now get a pop-up message stating that the amount on your topup card has been transferred to your printing account
- You can start printing and copying now